



Name of Committee: NJCOMO, Inc. Meeting

Date: February 26, 2016
at: 9:00am

Host: Jersey City Medical Center

This meeting was called to order by: **President** - Rita Smith DNP, RN, NEA-BC
Vice President - Mabel LaForgia MSN, RN, CNL

AGENDA	DISCUSSION	DECISION – REFERRAL
<p>10:00 – 11:00 Executive Committee Members and Board of Director Members</p> <p>Executive Committee Members are: Rita Smith – President Mabel LaForgia – VP Joan Harewood – Past President Micki Patrick – Past VP Wendy Silverstein – Treasurer Kathleen Burke – Academic Advisor Mary Jean Burke – MPD Josephine Bodino – Member at Large Kathy Faber – Member at Large</p> <p>Board of Director Members are:</p> <p>Education & Development: Joan Harewood, Colleen Bardi, Margaret Thornton Innovation and Outcomes: Kathy Faber, Kenda Dugan Growth: Liz Readau. Pam Peterson, Joanne Reich Communication: Kathy Herrmann, Omar Aranibar Academic Advisor: Kathy Burke MPD Chair: Mary Jean Burke MaryAnn Hozak</p>	<p>Welcome/Introductions</p> <ul style="list-style-type: none"> All committee members were introduced. <p>Review 2016 Goals and Charters</p> <ul style="list-style-type: none"> How do we take the committee to the next level? Looked at the councils to develop the charters. Sub-committees can use them at all meetings. <p>Discuss MPD Peer to Peer Mentorship Program</p> <p>Financial Growth and Budgeting Starting Balance as of December 31, 2015: \$21,096.21 Ending Balance for period ending February 19, 2016 is \$27,171.21</p> <ul style="list-style-type: none"> Would like approval to spend money on the website (\$100.00) and an official NJCOMO stamp (\$20.00) with the account number Account is not an interest bearing account. Do we want to keep some money in the checking account and some in an interest bearing account? Add line for sub-total (northern and southern chapters). Do we want to charge a fee for the Mock Survey or should it be included with the annual dues? Some resources should go to newer programs. Dues are due February 15, 2016 	<p>Informational</p> <p>Informational</p> <p>Approved by committee</p> <p>Wendy will be meeting with the accountant in March. Will update us with the information at the next meeting.</p> <p>Table for next meeting</p> <p>Reminder letters will be</p>

AGENDA	DISCUSSION	DECISION – REFERRAL
<p>Members at Large: Kathy Faber, Josephine Bodino</p>	<ul style="list-style-type: none"> • Would like to hold the last annual meeting at the New Jersey Hospital organization. • Annual Budget to be created <p>Jean Watson Caring Research Kathy Burke is working with John Nelson of the Caring Institute and with Jean Watson and she is interested in doing research in collaboration with the Sigma Beta Tao International. She would like NJCOMO to help assist with that research project. We would be the first pilot and help with this project. Jean Watson would like to create a Care in Science Chapter.</p> <ul style="list-style-type: none"> • If we do participate can we be listed as co-PI or sub PI <p>CNO Role and Involvement Standardize</p> <ul style="list-style-type: none"> • Transitioning them away from the work groups as facilitators since we are a mature group now. • Do CNO’s only come once a year. • When we first started there was a lot of CNO presence then they started dwindling down. • Is there a defined role for the CNO? • What should the role of the CNO be? • Based on the programs or the projects that come from the sub-committees they have a leadership role at the sessions. • At the annual meeting we can hear the CNO’s vision for the direction for NJCOMO • On the charter we need 2 strong co-chairs. • MPD advisor to the subgroups. <p>Charter</p> <ul style="list-style-type: none"> • Organization charter was reviewed • Changes made <ul style="list-style-type: none"> ○ Add trademark to <i>Pathway</i> not Pathways. 	<p>sent</p> <p>Approved – Mabel to get invoice for 70 people and send to Wendy</p> <p>Wendy to work on creating an annual budget</p> <p>Approved by Executive Board – will be given to the Knowledge and Innovations and Outcomes Subcommittee to work on.</p> <p>Mabel to reach out to Kathy Burke</p> <p>By-laws need to be reviewed</p> <p>Informational</p>

AGENDA	DISCUSSION	DECISION – REFERRAL
	<ul style="list-style-type: none"> ○ Change 2nd Goal - <i>Stronger advisory role as a state organization.</i> ○ Change 3rd goal statement – <i>Systematic approach, integration, dissemination and sustain growth</i> ○ Under Resources add: <i>Nominations and Bylaws Committee</i> <ul style="list-style-type: none"> ● Expected Outcomes –need to create a budget ● More council chairs need to be added to executive committee ● Look at some benchmarks and outcomes and financial ● Add <i>Professional Development and Education</i> as a Goal <p>2016 Calendar Meetings</p> <ul style="list-style-type: none"> ● Upload the date of meeting to website and Mabel to send to all MPD’s so they can distribute. <p>Report out to the Board</p> <ul style="list-style-type: none"> ● Report out will be given to the chairs and the chairs most submit report. Needs to update the form on the website. <p>Work on a Recognition Program from the Executive Group to the Subcommittee.</p> <p>Structure of Committees and Reporting 2016</p> <ul style="list-style-type: none"> ● Charter – so everyone stays focused on their work. ● Sign in Sheet ● 2016 Calendar Meetings ● Report out to the Board <ul style="list-style-type: none"> ● Recommendation to change the agenda time was made. 	<p>Informational</p> <p>Informational</p> <p>Informational</p> <p>Informational</p> <p>Informational</p>